

The **regular meeting** of the Boyle County Fiscal Court was held on **June 27, 2023**, at 9:00 a.m. in the Fiscal Court Room of the Boyle County Courthouse. The meeting was live-streamed on the Boyle County Media Channel for the public. Members present at the meeting were:

Judge Executive Trille Bottom
Magistrate Tom V. Ellis
Magistrate Paula Bodner
Magistrate Barry Harmon
Magistrate Jason Cullen
Magistrate Jamey Gay
Magistrate Steve Sleeper

Others present at the meeting were County Treasurer Darlene Lanham, Finance Officer Elaina Plyman, Assistant County Attorney Jenny Erwin, County Administrator Julie Wagner, and Fiscal Court Clerk Katina Wesley.

Judge Bottom called the meeting to order.

Magistrate Gay gave the invocation.

Judge Bottom led the Court in the Pledge of Allegiance.

Judge Bottom presented the minutes for June 13, 2023, regular meeting. Magistrate Bodner made the motion to approve the minutes. Magistrate Cullen seconded the motion. Magistrate Ellis asked that the first line discussing the Perryville annexation state that Perryville City wants to annex the County Property. The motion passed with changes, with all Magistrates voting in favor.

Finance Officer Elaina Plyman presented the bills for approval in the amount of \$535,933.77 with additional bills of \$110.00 to KACO, \$96.94 to JPCook, \$31.46 travel reimbursement to Trille Bottom, and \$52,395.00 to Frankfort Ford Coroner's vehicle, for a total of \$59,561.17. Magistrate Gay made the motion to approve the bills. Magistrate Sleeper seconded the motion. There was no discussion. The motion passed with all Magistrates voting in favor.

County Treasurer Darlene Lanham presented the Budget Transfers. The total budget transfer is \$726,200.66, with the General Fund being \$308,410.66, Public Works Fund \$6148.00, Joint Jail Fund \$13,425.00, E911 Fund \$96,423.00, Health Fund 122,520.00, EMS Fund \$84,170.00, Fleet Management \$4.00, Opioid Fund \$20.00, and ARPA \$95,080.00. Magistrate Bodner made the motion to approve the budget transfers as presented. Magistrate Sleeper seconded the motion. Magistrate Cullen asked about the General Fund Land Acquisition for \$163,000.00. Treasurer Lanham stated she would have to look at her notes. The vote was put off until the information could be produced.

County Treasurer Darlene Lanham presented the Cash Transfers, General Fund To Public Works Fund of \$25,000.00, General Fund to EMS Fund of \$55,218.00, and General Fund to Joint Jail \$4,423.29 and Restricted Fund to BC Jail Fund of \$63,000.00. Magistrate Gay made the motion to approve the cash transfers. Magistrate Bodner seconded the motion. There was no discussion. The motion passed with all Magistrates voting in favor.

Boyle County Clerk Casey McCoy brought the second option for reapportionment before the Court. This option does have a greater number difference. District 1 would have the least populace at 4,893, and District 4 with the most at 5,368. Magistrate Gay made the motion to approve the second option reapportionment. Magistrate Cullen seconded the motion. Magistrate Cullen thanked Clerk McCoy for going back and working on the reapportionment. The redistricting will go into effect after November 8, 2023. The motion passed with all Magistrates voting in favor.

Assistant County Attorney Jenny Erwin discussed the Bonta Lane Zone change Ordinance 920.22, which will amend Ordinance 920.7. Magistrate Gay made the motion to approve the first reading of Ordinance 920.22. Magistrate Cullen seconded the motion. There was no discussion. The motion passed with all Magistrates voting in favor.

Judge Bottom presented the Fire Board appointment of Matthew Ellis. The term concludes on June 30, 2026. Magistrate Gay made the motion to approve the appointment. Magistrate Ellis seconded the motion. Magistrate Ellis informed the Court that Matthew Ellis is not related. The motion passed with all Magistrates voting in favor.

Judge Bottom presented the Tourism Board reappointment of Tim Montgomery. The term concludes on June 30, 2026. Magistrate Gay made the motion to approve the reappointment. Magistrate Ellis seconded the motion. Magistrate Ellis discussed Tim Montgomery working on restoring three properties in Perryville. The motion passed with all Magistrates voting in favor.

Health Department Director Brent Blevins discussed the Health Department contract with the Boyle County Jail. The only change to the contract is the Medicaid rate. Magistrate Cullen made the motion to approve the Health Department contract with the Boyle County Jail. Magistrate Sleeper seconded the motion. The motion passed with all Magistrates voting in favor.

Health Department Director Brent Blevins discussed the Health Department contract with the Boyle County Fiscal Court. This agreement allows the Health Department to offer Bio-Metric screening, Hep A shots, T-DAP shots, vision tests, and TB skin tests at a set rate to County Staff. Magistrate Bodner made the motion to approve the Health Department's contract with the Boyle County Fiscal Court. Magistrate Gay seconded the motion. There was no discussion. The motion passed with all Magistrates voting in favor.

Boyle County Jailer Brian Wofford discussed the Joint Jail update. The Joint Jail Committee presented Mercer County Judge Executive Sarah Steele with the Joint Jail contract. Judge Steele will be presenting it to the Mercer County Magistrates. The next Joint Jail will be July 14, 2023.

Jailer Wofford informed the Court that there were currently 68 Boyle inmates, 22 Mercer inmates, 100 State inmates, and 2 inmates being housed for other counties. A full-time person was hired to head up the Community Inmate Work Program. Jailer Wofford feels the Court work on raises and benefits has helped with the hiring for the jail. There are currently 36 deputies, with 9 of them having worked less than six months. The jail will be adding onto their storage building, using canteen money. Judge Bottom extended the Court's deepest sympathy at the loss of Corporal Angela Watson.

Humane Society Director Kari Kuh informed the Court that during the past year, the Boyle County Humane Society and the Boyle County Animal Control had placed 65 pets in loving homes, helped 38 strays reunite with their families, and provided low to no-cost spay or neutering for 71 cats. It is kitten season, and there are 14 cats in foster homes. The pet food pantry is set up for people who need help feeding their pets.

Treasurer Darlene Lanham discussed the budget transfer of General Fund Land Acquisition \$163,000.00 that Magistrate Cullen asked about earlier in the meeting. It was in the wrong fund. Treasurer Lanham would like to take that off the General Fund Budget Transfers making that total \$145,410.66. The Joint Jail Fund would then get a budget transfer of \$164,000.00, making the total transfer \$177,425.00. Magistrate Gay made the motion to approve the Budget Transfers. Magistrate Sleeper seconded the motion. There was no discussion. The motion passed with all Magistrates voting in favor.

Treasurer Darlene Lanham explained that the Joint Jail Fund would need a new budget line item, "Jail Reimbursements # 03-9100-56600," to accommodate the \$164,000.00. Magistrate Gay made the motion to approve the new budget line item and make the budget transfers into it. Magistrate Bodner seconded the motion. There was no discussion. The motion passed with all Magistrates voting in favor.

Treasurer Darlene Lanham presented the second reading of the 2023/2024 Budget Reading. Magistrate Gay made the motion to approve the second reading. Magistrate Bodner seconded the motion. There was no discussion. The motion passed with all magistrates voting in favor. Magistrate Cullen discussed the fact that the budget is showing \$25,000,000.00. That amount is for bonding and not being spent.

Treasurer Darlene Lanham presented the Order Re-appointing all County Employees and their pay schedule. Magistrate Cullen made the motion to approve the Order of Reappointment. Magistrate Gay seconded the motion. There was no discussion. The motion passed with all members voting in favor.

Treasurer Darlene Lanham gave a yearly update. The Tax Administration Office and Building Inspectors Office should be working in Springbrook by the end of September. There have been some problems, but that was expected. She is still working with Springbrook on fixing some problems and hopefully will have a clean 4th quarter report soon. Treasurer Lanham has recently had an exit conference with the auditors for the fiscal year 2021/2022. There were some findings, but most have been reconciled or are in action to be fixed. The Fiscal Court had three Treasurers and a Finance Officer on maternity leave during the Fiscal Year 21/22. Judge Bottom praised Treasurer Lanham for the hard work that she has done.

Judge Trille Bottom presented the reappointment of Darlene Lanham as the County Treasurer. Magistrate Gay made the motion to approve the reappointment of Darlene Lanham, and this is a four-year term starting July 1, 2023. Magistrate Bodner seconded the motion. Magistrate Gay stated she came into the Treasurer's position in chaos, and he sees how much she has improved and how hard she has worked. Magistrate Bodner stated that Treasurer Lanham has helped whenever she has had a question. The motion passed with all Magistrates voting in favor.

Solid Waste Director Angie Muncy discussed the Dead Animal Removal (DAR) agreement. The agreement is for \$70,000.00 from the Boyle County Conservation District to help compensate the County for removing dead livestock. The agreement is the same as in the past years. Magistrate Gay discussed the Solid Waste Committee Meeting and the rising cost of repairs. Director Muncy stated that the DAR Removal Guidelines must be reviewed and rewritten. Danny Lay with Boyle County Conservation District stated that the agreement was four years old, and it was time to construct a new agreement. Judge Bottom suggested meeting with the Conservation District and setting up new guidelines and DAR Agreement. Magistrate Bodner made the motion to postpone the DAR agreement. Magistrate Gay seconded the motion. Magistrate Gay discussed finding a better way to gauge decomposition in the guidelines than calling it 4th-degree decomposition.

Road Supervisor Roger Johnson discussed Salt Bids from KACO. Last year the only bid was for \$220.00 a ton. This year's three bids all came in at almost half of that. Magistrate Cullen made the motion to approve the \$108.00 bid from Morton Salt. Magistrate Ellis seconded the motion. There was no discussion. The motion passed with all Magistrates voting in favor.

Payroll Officer Shannon Green discussed the Comptime Agreement for Solid Waste Employee Chris Hicks. Magistrate Cullen made the motion to approve the Comptime Agreement for Chris Hicks. Magistrate Bodner seconded the motion. There was no discussion. The motion passed with all Magistrates voting in favor.

County Administrator Julie Wagner discussed the County Administrative Code changes. Page 8 adds "who is required to work a set number of hours per week (35,37.5 or 40)" to employee full-time.

200.02c will now read "up to \$10,000.00" and "\$10,001.00 and over".

200.02f will read that Human Resources will have input on employee disciplinary actions.

201.02 organizational chart will be reviewed annually.

300.03 adds "as part of the Agency Appropriation process."

303.03, 303.04, 303.05b, 303.06, 303.07, 303.09, 303.14, and 303.16 will all be struck. Magistrate Ellis discussed that Treasurer Lanham might need a second set of eyes on some things. Judge Bottom explained that the duties stricken off the list were things the County Administrator did not do and has not done. Some of the stricken duties have been redistributed to other employees. Magistrate Ellis wants the Administrative Code to reflect who takes over the duties. Magistrate Cullen stated he did not want this to divide the communication between the Treasurer and the County Administrator because some of the languages in the code were there because of former issues.

303.11 adds "works with the County Attorney to draft interlocal Agreements, Joint Agreements, Memorandum of Agreements and Memorandum of Understanding with local governments. Research issues and draft correspondence on behalf of the County for approval by and signature of the County Attorney.

500.01 Finance Management added the Finance Committee as part of the budget.

503.06 adds, "or 2nd signature as designated by the County Judge Executive."

504.01.8 the individual funds' accounts list has been struck.

504.14 is a new treasurer duty, reporting federal, state, and local funds.

504.15 states the County Treasurers' authority to invest idle funds per the County's written investment policy. There will need to be a new written investment policy brought before the Court.

520.19 will be stricken.

504.24 will add "assisting the County Judge in regard to finances of capital projects."

505.03 will add "except for standing orders." Magistrate Cullen expressed concern about adding the "except for standing orders." County Administrator Wagner explained that 505.03 reiterates 503.05 prescribed by KRS 68.275, and the Court designates the standing orders.

505.11 inventory is now the duty of the Finance officer only.

The Court will need to reach a policy on employee ambulance billing. County Administrator Wagner suggested leaving the employee ambulance billing policy to the Personnel Policy Committee.

701.04 and 403.01 change the amount from thirty thousand to forty thousand dollars.

701.07 add the language "by attachment" to electronically submitted bids.

405.02 and 705.03 now read "\$10,000.00."

705.08 added the language of “purchase of disposable medical supplies” to small purchase procedures.
801.00 strikes the term County Road Engineer.
907.01 lists all the committees separately.
907.02 adds that the “committee chair shall report to Fiscal Court quarterly, at the next regularly scheduled Fiscal Court meeting closest to the committee meeting.”
907.03, the Judge will appoint committee members in January.
1006.03 Magistrate Gay asked to add Juneteenth (June 19) as a holiday in Boyle County.
1007.00 names human resources as the designated office.
1102.01 employees and elected officials must submit their travel receipts within 30 days to the Finance officer.
1220.02 adds the language “pertaining to Mutual Aid.”
1306.00 adds the language “ by following Fiscal Court’s adopted policy and procedures.”
Magistrate Cullen asked to keep 303.05b and 303.14 in the County Administrator’s duties.
303.15 will read, “Assist the bond council during the issuance.”
303.16 will be moved to Human Resources.

Administrator Wagner stated that if something is removed from one area, it will be assigned to another employee. Magistrate Bodner made the motion to approve the Administrative Code with changes. Magistrate Gay seconded the motion. There was no discussion. The motion passed with all Magistrates voting in favor. Magistrate Ellis was not in the Court Room at the time of the vote.

Human Resource Director Steve Griffin discussed adding the two Planning & Zoning employees to the County’s health insurance. Their employee insurance comes from the P & Z budget, which Danville City and Boyle County fund. Magistrate Cullen stated he would be fine adding them and asked if Danville City would reimburse some of the County’s cost. Director Griffin is unsure what the City will be willing to do. Magistrate Cullen asked if any other entity was funded like P&Z. County Administrator Julie Wagner stated only P&Z and, to some extent, the Danville Boyle County Development Council. The DBCDC has other funds than just the City and County. Magistrate Gay made the motion to approve adding Planning & Zoning employees to the County’s insurance if approved in the Stop Loss Agreement. Magistrate Bodner seconded the motion. There was no discussion. The motion passed with all Magistrates voting in favor, with Magistrate Ellis abstaining due to being out of the room at the time of the discussion.

Fleet Management Director Tommy Robertson gave the Court a yearly update. The County has saved \$17,623.55 in parts and \$46,500.00 on labor in the last six months, combined with the \$61,358.38 savings from the first six months comes to a total of \$131,271.29 savings for the County in the past year. Magistrate Ellis asked if Director Robertson had the necessary diagnostic tools and equipment. Director Robertson stated it was in the budget, and the ground had been broken for the new building. Judge Bottom expressed her appreciation for his hard work. EMS Director Mike Roger explained that EMS only sent vehicles out for wheel and tire issues, and Director Robertson has been doing all the Power Load systems into the ambulances. Magistrate Cullen suggested looking into getting Director Robertson a helper. Director Robertson said it would be a good idea after the building is completed for safety reasons.

Judge Bottom acknowledged Danville City Mayor JH Atkins and Danville Councilman Serres being in the Courtroom.

Magistrate reports:

Magistrate Gay gave the June 19, 2023, Environmental Services Committee Report. The Committee went over the grants that have been rewarded and recycling totals. Director Muncy has done a great job of marketing Boyle County Recyclables. From January to May, recycling brought in \$56,147.75. Recycling/Solid Waste had a good OSHA Inspection recently. Magistrate Gay made the motion to approve the Environmental Services Committee Report. Magistrate Bodner seconded the motion. The motion passed with all members voting in favor.

Magistrate Sleeper gave the June 26, 2023, Animal Control Committee Report. The Animal Control Officers (ACO) have reported increased animal calls. Wildlife calls are frequent this time of year. There are currently eight dogs in the animal shelter. There have been numerous reports of dog problems in Bluegrass Estates, and Animal Control will increase their presence. Starting July 1st, the citizens of Boyle County can buy their dog licenses. ACOs have asked for small basic tools such as bolt cutters. The ACOs were instructed to compile a list of small tools needed for the Committee. Magistrate Sleeper made the motion to approve the Animal Control Committee Report. Magistrate Gay seconded the motion. The motion passed with all members voting in favor.

Magistrate Ellis gave the June 21, 2023, Jail Committee Report. James Hunn has gotten his 2nd 100% score on his reentry program. There are currently 36 deputies and five open positions. Nine of the deputies have less than six months of work experience. Jail software exchange is in progress as well as the inmate communication transfer. The new oven is in and working, as is the new heater for the dishwasher. Magistrate Ellis made the motion to approve the Jail Committee Report. Magistrate Gay seconded the motion. The motion passed with all Magistrates voting in favor.

Magistrate Ellis has signed up for the Annexation Task Force. He invited any Magistrates who would like to participate to please do so. He has gotten reports of a pothole on Caldwell Road. Turtle Derby is July 22, 2023, and the Forkland Christmas Pageant is usually the second Saturday in December.

Magistrate Bodner discussed the eye-opening experience on the price of playground equipment. In 2021 Kentucky was ranked second in childhood obesity. She feels these parks will help combat the health problem. Magistrate Bodner is still working on bringing a bike park to the former Alum Springs landfill. She has found that the landfill was closed beyond the minimum requirements, and one could build up on the property, just not down. Magistrate Cullen suggested the Court needed to plan for the upkeep of the bike park in case of wear into the ground.

Magistrate Harmon discussed the smooth traffic flow during the Boyle County Fair. He hopes the Fair Committee will invest in the property to continue having the fair there.

Magistrate Cullen discussed the 4th of July fireworks at Millenium Park. He thanked Public Works for their help with the fair and storm damage. Magistrate Cullen informed the Court about a new bus service coming to Boyle County. Bluegrass Ride will have a free fair and three stops throughout Danville. Magistrate Cullen hopes that BCTC is one of the stops or quickly becomes one of the stops. Magistrate Cullen discussed getting radar speed limit signs for Goggin Lane. Magistrate Cullen asked if the County charges for mowing grass at private homes that do not keep up with the lawn care. He wants to know why the County does not charge for cutting overhanging trees on private property. Judge Bottom suggested that the Public Works Committee present a proposal to the Court. Magistrate Ellis would like a notification system to let property owners know they should cut back their trees or the County will be out to trim them.

Assistant County Attorney Jenny Erwin discussed the Center College Bonds. County Attorney Chris Herron has included his findings in the Fiscal Court Packets.

Magistrate Ellis stated that the solar situation in Mercer County is dire. The Fiscal Court needed to ensure that the language used in Planning and Zoning Solar Ordinance was strong.

Judge Bottom discussed extending the Solar Moratorium set to expire June 30, 2023, until December 31, 2023. Magistrate Ellis made the motion to extend the Solar Moratorium until December 31, 2023. Magistrate Bodner seconded the motion. There was no discussion. The motion passed with all members voting in favor.

Judge Bottom thanked the Magistrates for working with her and each other on the 2023/2024 budget. She informed the Court that the Sherriff's office had been notified of significant speeding on Goggin Road and was adding more surveillance. Judge Bottom just celebrated a work anniversary. She has been in local government for 34 years.

County Administrator Julie Wagner asked the Court to set a date for Animal Control Workshop with the Humane Society Board.

Magistrate Gay made a motion to adjourn in memory of Corporal Angela Watson. Magistrate Sleeper seconded the motion. The motion passed with all Magistrates voting in favor.

Respectfully submitted,

Trille L. Bottom
Boyle County Judge Executive